



# CAELEX CHRIS AUTO ELECTRICAL PARTS SPECIALISTS (PTY) LTD

Reg. No. 2018/568966/07 VAT No. 4570115776

212 Soutter Street  
Pretoria West 0183  
PO Box 8065  
Pretoria 0001  
Tel: (012) 327-5404/5/6  
Tel: (012) 327-6504/5/6/7

Website: caelex.co.za  
E-Mail: info@caelex.co.za

### Please supply the following:

- CIPC Registration Document
- VAT Registration Document
- ID - ALL Directors/Members/Owners
- Completed POPIA consent forms
- Bank Code Letter

## APPLICATION FOR CREDIT FACILITIES

COMPANY NAME: \_\_\_\_\_

TRADING AS: \_\_\_\_\_

V.A.T. NUMBER: \_\_\_\_\_ REGISTRATION NUMBER: \_\_\_\_\_

STATUS OF COMPANY (i.e. (PTY) LTD, CC): \_\_\_\_\_ DATE ESTABLISHED: \_\_\_\_\_

POSTAL ADDRESS: \_\_\_\_\_

\_\_\_\_\_ POSTAL CODE: \_\_\_\_\_

STREET/DELIVERY ADDRESS: \_\_\_\_\_

\_\_\_\_\_

TELEPHONE - CODE: \_\_\_\_\_ NO: \_\_\_\_\_ CELL NUMBER: \_\_\_\_\_

TYPE OF BUSINESS: \_\_\_\_\_

CREDIT LIMIT REQUIRED: \_\_\_\_\_ EMAIL: \_\_\_\_\_

CONTACT PERSON'S NAME - ACCOUNTS: \_\_\_\_\_ ORDERS: \_\_\_\_\_

**DETAILS OF OWNERS/DIRECTORS/PARTNERS/MEMBERS - TO BE COMPLETED IN FULL PLEASE.**

| FULL NAMES AND SURNAME | STREET/HOME ADDRESS | I.D. NUMBER |
|------------------------|---------------------|-------------|
|                        |                     |             |
|                        |                     |             |
|                        |                     |             |
|                        |                     |             |
|                        |                     |             |

BANK NAME: \_\_\_\_\_

BANK BRANCH NAME: \_\_\_\_\_ BRANCH CODE: \_\_\_\_\_

BANK ACCOUNT NUMBER: \_\_\_\_\_

**BANK CODE LETTER IN PDF FORM AS SENT BY THE BANK MUST ACCOMPANY THIS DOCUMENT**

2./.....



Directors: JH De Bruyne • MM De Bruyne



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TRADE REFERENCES: 1) \_\_\_\_\_ TEL NO.: \_\_\_\_\_

2) \_\_\_\_\_ TEL NO.: \_\_\_\_\_

3) \_\_\_\_\_ TEL NO.: \_\_\_\_\_

4) \_\_\_\_\_ TEL NO.: \_\_\_\_\_

### PAYMENT

Terms are strictly 30 days from date of statement. All payment to reflect in our bank account on or before the last working day of the month. All unpaid accounts will be on hold from the 1<sup>st</sup> (first) of the month until such time that payment is made and reflects in our bank account. NO SETTLEMENT DISCOUNT ALLOWED.

### BUY-OUT

Goods bought out by us on customer's request, will under **NO** circumstances be returnable.

### RETURN FOR CREDIT

Only goods returned in their original state within 10 days of purchase date will be accepted for credit, only if accompanied by your return for credit note and our invoice number on which goods were supplied. In the event of us agreeing, due to exceptional reasons, to accept goods after the 10-day period, we will levy a 10% handling charge.

### TRANSPORT CHARGES

Customers are to bear these charges.

### CORRECTLY SUPPLIED GOODS

Customers who return goods, which were correctly supplied, will bear transport charges and a 10% handling fee will be charged, even if they are returned before the 10 day period.

### IMPORTANT

Attention is drawn to the fact that should your account exceed payment terms as agreed upon, the account will be conducted on a C.O.D. basis without further notice, all discounts will be forfeited and will remain so until such time as account has been settled in full. Goods will be despatched once payment reflects in our bank account. NO C.O.D INVOICES WILL BE TRANSFERRED TO THE ACCOUNT, EVEN IF THE ACCOUNT HAS BEEN SETTLED IN FULL! COST ON THE SCALE AS BETWEEN ATTORNEY AND CLIENT SHALL BE PAYABLE ON ANY ACCOUNT HANDED OVER TO OUR LAWYERS FOR COLLECTION.

THIS REPORT COMPILED BY: (PRINT NAME) : \_\_\_\_\_

DESIGNATION: (DIRECTOR/SECRETARY/OWNER, ETC.) \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_



COMPANY RUBBER STAMP

**Form to be completed in full, signed by a duly authorized person, with required documents attached BEFORE application will be considered.**





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## POPIA CONSENT GIVEN TO CAELEX CHRIS AUTO ELECTRICAL PARTS SPECIALISTS (PTY) LTD

POPIA Informed Consent is hereby provided to Caelex Chris Auto Electrical Parts Specialists (Pty) Ltd for the collection and processing of Personal Information in terms of the Protection of Personal Information Act 4 of 2013

Therefore I/We

\_\_\_\_\_ (Applicant Name)

\_\_\_\_\_ (Company Registration Number)

Hereby provides consent to Caelex Chris Auto Electrical Parts Specialists (Pty) Ltd and its executive staff to process and use our/my Personal Information in order for Caelex Chris Auto Electrical Parts Specialists (Pty) Ltd and its executive staff to fulfil its/their duties as our/my supplier and to act on our/my request which may include the processing and use of our/my supplied Personal Information. I/We understand that the processing and use of our/my Personal Information may included verification and forwarding Personal Information to other parties such as credit bureaus and our/ my suppliers or vendors.

This consent is provided with the understanding that Caelex Chris Auto Electrical Parts Specialists (Pty) Ltd and its executive staff will at all times abide by the principles set out in the act (POPIA) and in accordance with the Privacy Policies of Caelex Chris Auto Electrical Parts Specialists (Pty) Ltd that will deal with storage, use, handling, processing, transfer, archiving and disposal of that Information from time to time.

I/We further confirm that the Personal Information provided to Caelex Chris Auto Electrical Parts Specialists (Pty) Ltd is accurate and up to date and I/We understand the purpose of providing such and the purposes for which it will be used.

Signed at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

Full Names: \_\_\_\_\_

Designation: \_\_\_\_\_

Signature: \_\_\_\_\_



Directors: JH De Bruyne • MM De Bruyne



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## REQUEST FOR CREDIT REFERENCE

In this regard, I/We \_\_\_\_\_  
(Applicant)

Hereby provide consent to Caelex Chris Auto Electrical Parts Specialists (Pty) Ltd and its executive staff

to contact my Creditor \_\_\_\_\_  
(Creditor Name)

And make contact with Adri/Elize on telephone number 012 327 5404/5/6 and email address [info@caelex.co.za](mailto:info@caelex.co.za) / [adri@caelex.co.za](mailto:adri@caelex.co.za) / [elize@caelex.co.za](mailto:elize@caelex.co.za) for a written credit reference of my/our account and that the following information may be provided regarding my/our account:

### SUPPLIER 1

Please do not write below this line. Your Supplier will complete this Section.

Average Purchases: R \_\_\_\_\_

Credit Limit: R \_\_\_\_\_

Terms: \_\_\_\_\_

Account Held Since: \_\_\_\_\_

Comments:  
\_\_\_\_\_  
\_\_\_\_\_

Signed at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

Full Names: \_\_\_\_\_

Signature: \_\_\_\_\_



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### SUPPLIER 2

Please do not write below this line. Your Supplier will complete this Section.

Average Purchases: R \_\_\_\_\_

Credit Limit: R \_\_\_\_\_

Terms: \_\_\_\_\_

Account Held Since: \_\_\_\_\_

Comments:

Signed at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

Full Names: \_\_\_\_\_

Signature: \_\_\_\_\_



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**SUPPLIER 3**

Please do not write below this line. Your Supplier will complete this Section.

Average Purchases: R \_\_\_\_\_

Credit Limit: R \_\_\_\_\_

Terms: \_\_\_\_\_

Account Held Since: \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_

Signed at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

Full Names: \_\_\_\_\_

Signature: \_\_\_\_\_



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### SUPPLIER 4

Please do not write below this line. Your Supplier will complete this Section.

Average Purchases: R \_\_\_\_\_

Credit Limit: R \_\_\_\_\_

Terms: \_\_\_\_\_

Account Held Since: \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_

Signed at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

Full Names: \_\_\_\_\_

Signature: \_\_\_\_\_



Directors: JH De Bruyne • MM De Bruyne